

Walkley Primary School
Burnaby Crescent
Sheffield S6 2RZ

Tel: 0114 2340550

Fax: 0114 2310553

Email: enquiries@walkley.sheffield.sch.uk

Web: <http://www.walkley.sheffield.sch.uk>

Headteacher: Val Sian

Deputy Headteacher: Chris Wallis

Chair of the Governing Body: Sian Holmes



9 October 2018

Dear Parents/Carers

We Are Looking For Two New Parent Governors

We currently have vacancies for two parent governors on the Governing Body, which is open to all parents and guardians of children in this school. Being a governor will afford you the opportunity to help shape and guide the progress of Walkley Primary School.

According to our last Ofsted Report, we are a good school, and have since then thrived to make our teaching an outstanding experience for our pupils. This could not be achieved without the on-going active engagement of parents and governors, so we can build further on what has been achieved already.

As a parent governor you hold the unique position of having a parental viewpoint. Through the children you will have first hand experience of the curriculum and how the school is perceived from the consumers' point of view. You will be able to bring this perspective to the strategic management of the school. As a parent governor you do not have to vote in a particular way because you have been pressed to do so by parents.

Objectivity, however, is essential. You are not there to promote the interests of your own children but all children. Parent governors are elected by other parents and it is important to establish a rapport with the parental body that elected you, whilst continuing to maintain a strategic approach to school governance.

As an effective parent governor you:

- help to decide the priorities for improving the school
- make yourself available to parents and listen to other parents' opinions and take account of them as you contribute to governors' decisions
- work in partnership with the Headteacher, senior leadership team and cooperatively with other governors to raise standards and improve outcomes for all children
- prepare for meetings by reading papers beforehand
- take responsibility for your own learning and development as a governor including attending training
- attend full governing body and relevant committee meetings promptly and staying for the duration of the whole meeting
- read briefings and newsletters for governors; present a balanced view of issues representing different sections of the community
- promote the interests of the school in the wider community
- be loyal to the decisions made by the governing body
- respect the confidentiality of governing body affairs
- never promise to 'solve a problem' on your own
- never press your own child's case at the expense of others

- declare an interest and withdraw from any meeting where you, a partner or close relative or associate stands to gain, or where you are so close to a matter discussed it is difficult to be impartial
- have regard to the broader responsibilities as a governor of a public institution in regard to promoting accountability for the actions and performance of the governing body

We are especially looking for people with any of the following skills; financial, educational, statistical, analytical and or strategic.

Below you will find some further information about being a governor but if you have questions please feel free to contact us. We would really cherish your involvement and would be very open to discussing how you might be able to add your weight to our efforts.

Please feel free to email us on enquiries@walkley.sheffield.sch.uk or contact us through the school office.

Wednesday 17 th October	Written intention to stand for parent governor
Thursday 25 th October	In the case of more than two candidates and an election is needed, parent nomination forms to be completed and returned to school
Monday 5 th November	Nomination information and voting paper sent out to parents
Tuesday 20 th November	Voting closes at 3.30 p.m.
	Votes are counted at 4p.m and candidates informed

If you wish to stand as a candidate for this interesting and challenging position, please give your written intention to stand to the school office by **Wednesday 17th October**.

If there are more than two candidates, an election will be held. .

If there are more than two candidates, the school will contact any candidate to complete a parent nomination form and for you to return the following in a sealed envelope to the school office (marked "Parent Governor Nomination Form") to arrive **no later than 3.30 pm on Thursday 25th October. Information will be collated and sent out to parents on Monday 5th November alongside a voting paper. All votes should be cast by 3,30p.m. on Tuesday 20th November 2018.**

The votes will be counted by the Governing Body, Headteacher and Deputy Head at 4 p.m. the same day.

A Parent Governor Application form includes: A completed Nomination Form;

- A small photograph of yourself;
- A short statement about yourself (including reasons why you wish to become a school governor and how you can contribute to the work of the governing body).

Who can stand as and vote for parent governors?

The definition of parent under education law covers:

- all natural parents whether they are married or not;
- any person who has parental responsibility for a child or young person;
- any person who has care of a child or young person i.e. lives with and looks after the child.

EXCEPT

- if s/he is an elected member of the local education authority; (local councillor) if s/he is paid to work at the school for more than 500 hours in any twelve month period beginning on 1 August and finishing on 31 July. (during one academic year)

Please note that for the protection of children all governor appointments are subject to DBS and an identity check.

Yours sincerely

Governors of Walkley Primary School

