

Walkley primary School
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Headteacher: Val Sian
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Chair of the Governing Body: Sian Holmes



'Enjoyment, Achievement, and Learning for life...'

Dear Parents/Carers

17th July 2018

ACCESS ARRANGEMENTS FOR PUPILS OF STORM WHALE CLASS FROM SEPTEMBER

In anticipation of a settled start to the new year for all our pupils, we would like to inform you of the arrangements for drop-off and collection of pupils from September.

To support you in accessing both sites, enabling our parents who have younger children in Burnaby Building to make the journey for a hand over time of 8.50am, Storm Whale pupils will have a drop off/collection point in the Apple Orchard Courtyard (where the Fuel for School market stall operates). Each morning at 8:45am, Ms Solinger or Mrs Chetcuti will greet you at the Apple Orchard Courtyard (picture below) next to the STORM WHALE STOP sign. They will then promptly accompany the children to class. Should you miss the 8:45am STORM WHALE STOP drop off time, you should make your way to the Pod where the classroom doors will continue to be open from 8:45am until 8:55am. Children arriving after 8:55am must register at the Main Office in-line with school policy.

At the end of the school day, children will be brought to the STORM WHALE STOP at 3:15pm and handed to parents. **For your ease, you are NOT required to make the trip to the Pod to drop off or collect your child.** These arrangements will be reviewed in the Autumn and you will be notified of any changes that are necessary.

Yours Faithfully

Mr Wallis
Deputy Headteacher

Apple Orchard Courtyard



Access Arrangements:

Morning

- Pupils handed over to staff at 8:45am at the STORM WHALE STOP in the Orchard Courtyard.
- Pupils are accompanied to class by Ms Solinger or Mrs Chetcuti.
- After 8:45am you should proceed to the Pod. Classroom doors are open until 8:55am.
- After 8:55am you should go to the School Office to register.

Afternoon

- All children brought to STORM WHALE STOP for collection at 3:15pm by Ms Solinger, Mrs Chetcuti or Mr Wallis.